

TOWN OF AYER  
**BOARD OF HEALTH**

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213

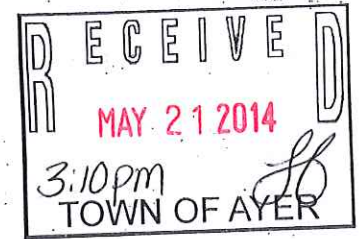


Meeting Minutes  
May 5, 2014

Members Present: Heather Hasz, *Chair*; Mary Spinner, *Clerk*

Others Present: Pamela Papineau; Debra Butcher, *Administrative Assistant*

Meeting Called to Order: H. Hasz called the meeting to order at 5:30pm.



5:30pm Mark Wetzel, DPW Superintendent – Transfer Station Permit Cycle Discussion  
Present: Lisa Gabree, Town Accountant

Mr. Wetzel reported that he is proposing a change in the issuance of Transfer Station permit stickers from the current fiscal year cycle to a calendar year. He proposed selling stickers to begin in November with an effective date of January 1<sup>st</sup> through December 31<sup>st</sup> timeframe. He stated that his department begins selling stickers on June 1<sup>st</sup> for the period beginning on July 1<sup>st</sup>, however, his department is extremely busy with contract renewals, accounts payable issues and procuring new contracts and services for the town during this period. He said that while completing his required duties for the end of the fiscal year, the public "rush" in obtaining stickers was extremely disruptive to his department and employees.

M. Spinner questioned the reasoning for a change for one department. She stated that the fall is a busy time of the year for residents and that all municipal government departments operate on a fiscal year so it would not make sense to change the selling cycle.

Mr. Wetzel stated that his hometown currently issues stickers on a calendar year and it runs smoothly. He stated that he has the support and approval of his proposal from both the Town Administrator and Town Accountant. M. Spinner stated for the record that she spoke with the Town Administrator and he denied giving his approval.

H. Hasz stated that the Board could amend the current policy and adjust the timeframe in order to provide clarification. She informed Mr. Wetzel that the Board of Health only sets the fees for the Transfer Station but does not manage the operation. Discussion continued on the language in the policy. H. Hasz proposed that Mr. Wetzel review and edit the policy in place and provide the Board with his changes to the document so the Board could review it by the next meeting on May 19, 2014.

Additionally, Mr. Wetzel informed the Board that he was considering getting new bid contracts for trash bags. He asked if the Board had any thoughts about this. M. Spinner stated that Waste Zero provided excellent service to the town and was very responsive when there were issues with a shipment of bags. P. Papineau stated that her concerns were with the quality of the bags and that they tore easily. H. Hasz thanked Mr. Wetzel for his time and will await his response.

Lisa Gabree – North Middlesex Community Cares (NMCC): Ms. Gabree presented the Board with an overview on the NMCC that she is personally involved with to spread awareness on prescription drug abuse and its risks on addiction that her group feels is an epic health concern within the surrounding communities. She said that she requested time on the Board's agenda to seek their support in spreading awareness to the dangers and to help change the perception that experimenting with prescription drugs for recreational drugs is safer than the use of illicit drugs. H. Hasz thanked Lisa for bringing this to the attention of the Board and commended her for her efforts. Discussion followed concerning the ways to prevent usage by focusing on education and awareness. The Board recommended that Lisa contact the Director of the Nashoba Associated Boards of Health to get on the agenda for his next Executive Board or Quarterly (June) meeting. As Chairman, H. Hasz agreed to contact Mr. Garreffo via email and put him in contact with her directly.

Approval of Minutes – April 14, 2014: The Board made some amendments to the minutes in regards to the section on the Aquifer Protection District. H. Hasz agreed to edit the minutes for the Board and will forward them to Ms. Butcher. The minutes were tabled until the May 19, 2014 meeting. No action was taken.

Septic Permit Approval: 65 Westford Road, Lot 9 – National Grid: The Board approved/signed the permit.

Fowl Permits – Approval/Signatures: Ms. Butcher presented (8) permits for the Board's approval. She stated that she is awaiting a response from the Conservation Commission on 121 Oak Ridge Drive where the applicant is requesting to add (2) goats to his current permit. The Board recommended tabling the application until a response is received, however, they approved/signed the following permits:  
18 Wright Road, 5 Hedgeway Street, 9 Birch Street, 80 Central Avenue, 32 Calvin Street, 72 Snake Hill Road & 18 Jonathan Drive

Reorganization of the Board of Health: The Board tabled the reorganization until their May 19, 2014 meeting.

Nashoba Associated Boards of Health – Mail Review: The Board reviewed inspection reports, rabies reports and food permits.

Mail Review: The Board reviewed the office mail and had no comments or concerns.

Vitasoy: H. Hasz provided an update on the status on Vitasoy and their Administrative Consent Order with Penalty from the Department of Environmental Protection seeking compliance. She agreed to take this as an action item that she will follow up on.

Miscellaneous:

American Red Cross - H. Hasz informed the Board that the office was given a phone message that was called into the Selectmen's office from the American Red Cross asking for permission to conduct a blood drive in the Great Hall. M. Spinner stated that the issue should be handled by the Selectmen's office and to redirect it back to them.


Robert Friedrich: H. Hasz stated that the Board received an email from Mr. Friedrich asking for all minutes that pertain to the change in the Animal Inspector's line item in the budget.

Aquifer Protection District Checklist – Pamela Papineau: P. Papineau stated that she consulted with a friend who reviewed the regulations and agreed that the process was a complicated one and it should have two tracks to follow – one for residential and one for commercial/business. She stated that she needed to consult with DPW Superintendent Mark Wetzel concerning the "overlay" district in order to break out a "residential vs. commercial" tract.

Ms. Butcher reported that the Board will be having a public hearing for an Aquifer Protection District permit at their June 9, 2014 meeting for 5 Fourth Street. She stated that the applicant will be represented by Ross Associates. The Board agreed to conduct a preliminary review of the application for 5 Fourth Street at their next meeting on May 19, 2014 and to notify the homeowner of the date.

Adjourn: M. Spinner motioned to adjourn at 7:08 pm, H. Hasz 2<sup>nd</sup>. VOTE: 2-0 in favor.


AYER BOARD OF HEALTH

  
Heather Hasz, Chairman

  
Mary Spinner, Clerk

  
Pamela Papineau, Member

Respectfully Submitted,

  
Debra A. Butcher, Administrative Assistant